# ಉನ್ನತ ಶಿಕ್ಷಣ ಇಲಾಖೆ Department of Higher Education ಪದವಿ ಪ್ರಮಾಣಪತ್ರ ನೀಡುವ ಅರ್ಜಿ

# **Application for issue of Degree Certificate**

#### Step 1: Go to sevasindhu.karnataka.gov.in website and click on Departments & Services



Step 2: Click on <u>Department of Higher Education</u> and select <u>Application for issue of Degree Certificate</u>. Alternatively, you can search for <u>Application for issue of Degree Certificate</u> in the <u>search option</u>.



#### Step 3 : Click on Apply online

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Step 4: Enter the username, password/OTP, captcha and click on Log In button



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## Step 5: Enter the College Details and Course Details.

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## Step 6: Enter the Examination Details and Subjects Offered Details

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	Professional/ವೃತ್ತಿಪರ '	● Professional ○ Non Professional
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# Step 7: Verify the details. If details are correct, select the checkbox ("I Agree"), enter captcha& Submit

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**Step 8:** A fully filled form will be generated for user verification, If you have any corrections click on **Edit** option, Otherwise proceed to **Attach Annexures.** 

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## Step 9 : Click on Attach Annexures

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## Step 10: Attach the annexures and click on Save Annexures

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## Step 11 :Saved annexures will be displayed and click on <u>Make Payment</u> to proceed.

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	I Agree : Yes
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## Step 12: Select the Mode of payment and Click on Make Payment

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**Step 14:** After **Payment** is successful, Acknowledgement will be generated. Acknowledgement consists of applicant details, application details.



### **Step 13 :** Enter the Payment Details\_and click on <u>MakePayment</u>