

ಉನ್ನತ ಶಿಕ್ಷಣ ಇಲಾಖೆ  
Department of Higher Education  
ಪದವಿ ಪ್ರಮಾಣಪತ್ರ ನೀಡುವ ಅರ್ಜಿ  
Application for issue of Degree Certificate

Step 1: Go to [sevasindhu.karnataka.gov.in](https://sevasindhu.karnataka.gov.in) website and click on **Departments & Services**

The screenshot shows the homepage of the Seva Sindhu portal. The navigation bar includes 'HOME', 'ABOUT SEVA SINDHU', 'DEPARTMENTS & SERVICES' (circled in red), 'SERVICE CENTERS', 'GRAMA ONE', 'FAQ', 'DEPARTMENT CONTACT DETAILS', and 'CONTACT US'. Below the navigation bar, there are five images representing different departments: Revenue, Health, Women and Child, Department of Labour, and Police. At the bottom, there are six buttons: 'REGISTERED USERS LOGIN HERE', 'RAISE YOUR COMPLAINT', 'TRACK YOUR APPLICATION STATUS', 'NEW USERS REGISTER HERE', 'CATEGORY WISE SERVICES', and 'COVID RELATED SERVICES'.

Step 2: Click on **Department of Higher Education** and select **Application for issue of Degree Certificate**. Alternatively, you can search for **Application for issue of Degree Certificate** in the **search option**.

The screenshot shows the 'Department Services' page on the Seva Sindhu portal. The 'DEPARTMENTS & SERVICES' menu item is selected. The page displays a list of services under various departments. The 'Higher Education Department' is selected, and the 'Application of Degree Certificate' option is circled in red. A search bar is visible at the top right of the page.

### Step 3 : Click on Apply online

Note: Supported browser versions are Internet Explorer 9+, Mozilla 50+ and Chrome 50+

#### Application of Degree Certificate

Eligibility: Students

Supporting Document:  
Attested Photocopies of Marks cards of all the semesters

Application Fee : Based on the University selected, the fees will be charged

Service Charge (Free for Online Submission) : NA

Delivery Time (Days) : 10 Days

Procedure for applying:

1. Applicant needs to submit the application
2. Case worker verification in university
3. Superintendent verification
4. Verification by DR
5. Final Verification by Registrar

[Apply Online](#)

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### Step 4: Enter the username, password/OTP, captcha and click on Log In button

9611106670

..... GET OTP

153836

153836

[LOG IN](#)

[Forgot Password ?](#)

[Don't have an account? Register HERE](#)

Activate Windows  
Go to Settings to activate Windows.

Search for anything

11:51 AM  
5/17/2021

## Step 5: Enter the College Details and Course Details.

Apply for services

- View all available services
- View Status of Application
- Messages & Alerts

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Department of Higher Education  
ಪದವಿ ಪ್ರಮಾಣಪತ್ರ ನೀಡುವ ಅರ್ಜಿ  
Application for issue of Degree Certificate

College Details/ಕಾಲೇಜು ವಿವರಗಳು

Is the Student studying in the university campus/ಯುನಿವರ್ಸಿಟಿ ಕ್ಯಾಂಪಸ್‌ನಲ್ಲಿ ಕಲಿಯುತ್ತಿರುವ ವಿದ್ಯಾರ್ಥಿಯೇ?  Yes/ಹೌದು  No/ಇಲ್ಲ

Select the University/ವಿಶ್ವವಿದ್ಯಾಲಯವನ್ನು ಆಯ್ಕೆಮಾಡಿ

Select the College Type/ಕಾಲೇಜು ವಿಧವನ್ನು ಆಯ್ಕೆಮಾಡಿ  Autonomous/ಸ್ವಾಯತ್ತ  Non-Autonomous/ಸ್ವಾಯತ್ತವಲ್ಲದ

Name of the District/ಜಿಲ್ಲೆಯ ಹೆಸರು

Name of the Taluka/ತಾಲ್ಲೂಕು ಹೆಸರು

Name of the college/ಕಾಲೇಜಿನ ಹೆಸರು

Course Details/ಕೋರ್ಸ್ ವಿವರಗಳು

Select the Course type/ಕೋರ್ಸ್ ಪ್ರಕಾರವನ್ನು ಆಯ್ಕೆಮಾಡಿ  Engineering/ಎಂಜಿನಿಯರಿಂಗ್  Non-Engineering/ಎಂಜಿನಿಯರಿಂಗ್ ಅಲ್ಲದ

Select the Program/ವಿಷಯ ಆಯ್ಕೆಮಾಡಿ

28°C Mostly sunny 02:55 31-10-2022

## Step 6: Enter the Examination Details and Subjects Offered Details

Course Type/ಕೋರ್ಸ್ ಪ್ರಕಾರ  Regular/ನಿಯಮಿತ  Distance/ದೂರ

"Have you undergone the compulsory Housemanship / Internship / Training? If so, attach the true copy of the certificate. Otherwise the candidates are not eligible to apply for the convocation."  Yes  No

Professional/ವೃತ್ತಿಪರ  Professional  Non Professional

Examination Details/ಪರೀಕ್ಷೆಯ ವಿವರಗಳು

Degree/ಪದವಿ

Class obtained/ತೆಗೆದುಕೊಂಡ ಶ್ರೇಣಿ

Reg. No/ನೋಂದಣಿ ಸಂಖ್ಯೆ

Year/ವರ್ಷ

Month/ತಿಂಗಳು

Subjects offered/ನೀಡಿರುವ ವಿಷಯಗಳು

Languages under Group-1/ಗುಂಪು -1 ರ ಅಡಿಯಲ್ಲಿ ಭಾಷೆಗಳು

Major/optional subject/ಪ್ರಮುಖ / ಐತಿಹಾಸಿಕ ವಿಷಯ

Additional subject, if any/ ಹೆಚ್ಚುವರಿ ವಿಷಯ, ಯಾವುದಾದರೂ ಇದ್ದರೆ

Special subject, if any/ವಿಶೇಷ ವಿಷಯ, ಯಾವುದಾದರೂ ಇದ್ದರೆ

28°C Mostly sunny 02:56 31-10-2022

**Step 7:** Verify the details. If details are correct, select the **checkbox ("I Agree")**, enter captcha & **Submit**

"I hereby solemnly declare and promise that,if admitted to the degree of ..... for which have been recommended I shall,in my daily life and conversation,conduct myself,as befits a member of this University,that I shall to the utmost of my capacity and opportunity support the cause of morality and sound learning and that,as far as in me lies,I shall uphold and advance the social order and well –being of my fellowmen. I shall faithfully and carefully fulfil the duties of the profession to which I may be admitted by virtue of my degree,that I shall, on all occasions,maintain its purity and reputation and I shall never deviate from the straight path of its honourable exercise by making my knowledge subservient to unworthy ends." .

I Agree

**Additional Details**

Apply to the Office \* University College Office(Higher Education Colleges- IDEa Worldwide College - Bengaluru East ) - Rural/Urban

**Word verification**

492229

Please enter the characters shown above

492229

[Draft](#) [Submit](#) [Close](#) [Reset](#)

**Step 8:** A fully filled form will be generated for user verification, If you have any corrections click on **Edit** option, Otherwise proceed to **Attach Annexures**.

Application not yet submitted. To proceed click on the appropriate button available at the bottom of this page

**College Details/ಕಾಲೇಜು ವಿವರಗಳು**

Is the Student studying in the university campus/ಯುನಿವರ್ಸಿಟಿ ಕ್ಯಾಂಪಸ್‌ನಲ್ಲಿ ಕಲಿಯುತ್ತಿರುವ ವಿದ್ಯಾರ್ಥಿಯೇ: No/ಇಲ್ಲ

Select the University/ವಿಶ್ವವಿದ್ಯಾಲಯವನ್ನು ಆಯ್ಕೆಮಾಡಿ: Bengaluru Central University

Select the College Type/ಕಾಲೇಜು ವಿಧವನ್ನು ಆಯ್ಕೆಮಾಡಿ: Autonomous/ಸ್ವಾಯತ್ತ

Name of the District/ಜಿಲ್ಲೆಯ ಹೆಸರು: BCU - BENGALURU URBAN

Name of the Taluka/ತಾಲ್ಲೂಕು ಹೆಸರು: BCU - Bengaluru East

Name of the college/ಕಾಲೇಜಿನ ಹೆಸರು: IDEa Worldwide College - Bengaluru East

**Course Details/ಕೋರ್ಸ್ ವಿವರಗಳು**

Select the Course type/ಕೋರ್ಸ್ ಪ್ರಕಾರವನ್ನು ಆಯ್ಕೆಮಾಡಿ: Non- Engineering/ಎಂಜಿನಿಯರಿಂಗ್ ಅಲ್ಲದ

Select the Program/ವಿಷಯ ಆಯ್ಕೆಮಾಡಿ: UG

Select the Course/ಕೋರ್ಸ್ ಆಯ್ಕೆಮಾಡಿ: B.A. B.Ed.

Select the combination/ಸಂಯೋಜನೆಯನ್ನು ಆಯ್ಕೆಮಾಡಿ: B.A. B.Ed.

**Applicant Details/ಅರ್ಜಿದಾರರ ವಿವರಗಳು**

Name of the candidate in full (in block letters) as registered for the University Examination/ಅಭ್ಯರ್ಥಿಯ ಹೆಸರು ಪೂರ್ಣವಾಗಿ: Nagesh N M

Gender/ಲಿಂಗ: Male/male

## Step 9 : Click on Attach Annexures

Languages under Group-1/ಗುಂಪು -1 ರ ಅಡಿಯಲ್ಲಿ ಭಾಷೆಗಳು : etr  
Major/optional subject/ಪ್ರಮುಖ / ಉಪ್ಪೇಕ ವಿಷಯ : ert  
Additional subject,if any/ ಹೆಚ್ಚುವರಿ ವಿಷಯ, ಯಾವುದಾದರೂ eeeeeet  
ಇದ್ದರೆ :  
Special subject, if any/ವಿಶೇಷ ವಿಷಯ, ಯಾವುದಾದರೂ ಇದ್ದರೆ ert  
:

**Declaration/ಘೋಷಣೆ**

"I hereby solemnly declare and promise that,if admitted to the degree of .....for which have been recommended I shall in my daily life and conversation,conduct myself,as befits a member of this University,that I shall to the utmost of my capacity and opportunity support the cause of morality and sound learning and that,as far as in me lies,I shall uphold and advance the social order and well –being of my fellowmen. I shall faithfully and carefully fulfill the duties of the profession to which I may be admitted by virtue of my degree,that I shall, on all occasions,maintain its purity and reputation and I shall never deviate from the straight path of its honourable exercise by making my knowledge subservient to unworthy ends."

I Agree : Yes

**Additional Details**

Apply to the Office University College Office(Higher Education Colleges- IDEA Worldwide College - Bengaluru East )

Draft Reference No : Draft\_DH0001/2022/00091

31/10/2022 03:01:04 IST http://sevasindhuservices.karnataka.gov.in

[Attach Annexure](#) [Edit](#) [Cancel](#) [Click here to initiate new application](#)

## Step 10: Attach the annexures and click on Save Annexures

ಕರ್ನಾಟಕ ಸರ್ಕಾರ  
ಸೇವಾ ಸಿಂಧು  
SEVA SINDHU  
ಸೇವಾ ಸಿಂಧು

Menu  
Manage Profile  
Apply for services  
View all available services  
View Status of Application  
Messages & Alerts

Themes Language Nagesh N M

**ATTACH ENCLOSURE(S)**

Enclosure(s):

Type of Enclosure *	Enclosure Document *	File/Reference *
Attested Photocopies of Marks cards of all the semesters	Attested Photocopies of Marks cards of all t	Choose File sample.pdf

Document Format [Fetch from DigiLocker](#) [Scan](#)

[Save Annexure](#) [Cancel](#) [Back](#)

MINISTRY OF PANCHAYATI RAJ  
Digital India  
data.gov.in  
india.gov.in  
Deity  
PMINDIA

**Step 11 :** Saved annexures will be displayed and click on **Make Payment** to proceed.

ಇದ್ದರಲ್ಲಿ :  
Special subject, If any/ವಿಶೇಷ ವಿಷಯ, ಯಾವುದಾದರೂ ಇದ್ದರೆ  
ert

**Declaration/ಘೋಷಣೆ**

"I hereby solemnly declare and promise that,if admitted to the degree of ..... for which have been recommended I shall in my daily life and conversation,conduct myself,as befits a member of this University,that I shall to the utmost of my capacity and opportunity support the cause of morality and sound learning and that,as far as in me lies,I shall uphold and advance the social order and well -being of my fellowmen. I shall faithfully and carefully fulfill the duties of the profession to which I may be admitted by virtue of my degree,that I shall, on all occasions,maintain its purity and reputation and I shall never deviate from the straight path of its honourable exercise by making my knowledge subservient to unworthy ends."

I Agree : Yes

**Annexure List**

1) Attested Photocopies of Marks cards of all the semesters [Attested Photocopies of Marks cards of all the semesters](#)

**Additional Details**

Apply to the Office University College Office(Higher Education Colleges- IDeA Worldwide College - Bengaluru East )

Draft Reference No : Draft\_DH0001/2022/00091

**Make Payment** **Cancel**

**Step 12:** Select the **Mode of payment** and Click on **Make Payment**

ಕರ್ನಾಟಕ ಸರ್ಕಾರ  
ಸೇವಾ ಸಿಂಧು  
SEVA SINDHU  
ಸೇವಾ ಸಿಂಧು

Menu

- Manage Profile
- Apply for services
- View all available services
- View Status of Application
- Messages & Alerts

Payment Details / Application For Issue Of Degree Certificate

Mode Of Payment  Paytm  Bill Desk Payment

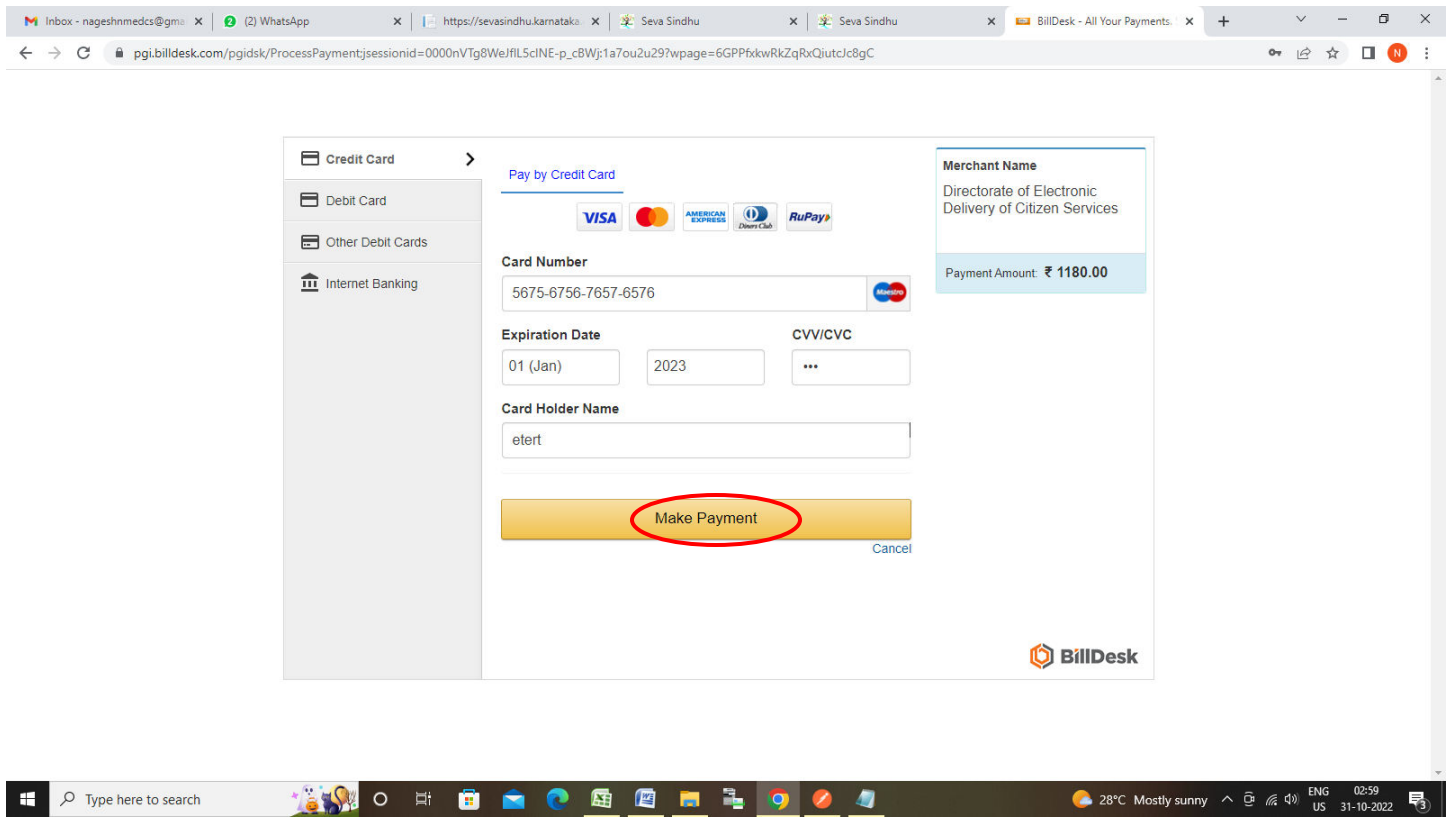
Application Fee 1180.0

Total Amount to be paid (in Rs.) 1180.0

**Make Payment** **Reset** **Cancel**

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### Step 13 : Enter the Payment Details\_and click on MakePayment



**Step 14:** After **Payment** is successful, Acknowledgement will be generated. Acknowledgement consists of applicant details, application details.

